



Automatic Payment Application

What is Auto Pay?

Auto Pay is a service that allows you to have your utility bill paid automatically from your checking or savings account.

How Much Does Auto Pay Cost?

There is no charge from the utility to have your utility bill paid automatically from a checking or savings account. However, your financial institution may have a fee. Payments rejected by your financial institution will incur additional fees.

How Do I Sign Up For Auto Pay?

Complete the authorization form below. Return the completed and signed form with a voided check if paying from a checking account or a deposit slip if paying from a savings account to PO Box 9016, San Dimas, CA 91773-9016 or fax it to (888) 667-4545.

How Will I Know How Much is Being Deducted From My Bank Account?

You will continue to receive a utility bill. The Auto Pay bill will remind you not to mail a payment and it will show the total dollar amount and date your account will be debited.

When Will Auto Pay Become Effective?

It may take one or two billing periods to activate Auto Pay. Please continue to mail your payments until you receive a bill that says, "Do not mail your payment."

If you have questions about Auto Pay, please call the 24-hour toll-free telephone number on your bill.

Sign me up for Automatic Payments!

Name on Utility Account

Phone Number

Service Address

Utility Bill Account Number*

Financial Institution (bank, credit union, etc.)

Checking or Savings Account Number

Financial Institution ABA routing/transit number (9 digits)

*Please complete an application for each utility account. Payments rejected by your financial institution will incur additional fees.

I hereby authorize American States Water Company or a subsidiary company (Company) to deduct funds from the account listed above at the financial institution listed above, to pay my utility bill. The Company may initiate a direct charge to my account for the total amount due. I understand this authorization is to remain in full force until the Company has received written confirmation of its termination, at least 72 hours in advance of the next scheduled payment. I understand the Company may discontinue my participation in this service, if necessary.

Signature

Date

Mail this completed and signed form **with a voided check** if paying from a checking account or a deposit slip if paying from a savings account with your next payment. You may also mail the information separately to GSWC, PO Box 9016, San Dimas, CA 91773-9016.